



Customs Guide **BOLIVIA**

Information from FIDI LATIN AMERICA

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The global quality standard for international moving.

The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p>Returning Citizens</p>	<ul style="list-style-type: none"> ▪ Original passport with the last entry to Bolivia stamped into the passport. ▪ Sworn declaration (“Declaración Jurada”) validated by Bolivian Consulate at the origin country. ▪ Consular Certificate of Residence. ▪ Migratory certificate (“Flujo Migratorio”). ▪ Inventory list in Spanish/ English. ▪ AWB or B/L or surface freight bills. ▪ Insurance Policy. ▪ Client’s ID copy. ▪ Bolivian Customs registration (“Empadronamiento”). ▪ ASP-B Registration (Administradora de Servicios Portuarios Bolivia). 	<ul style="list-style-type: none"> ▪ Bolivian returning must have lived abroad for more than two (2) years consecutive, if the client arrived to Bolivia within this period, they must not stay more than ninety (90) days per entry. ▪ Franchise for Bolivian returning is up to \$35000 (thirty-five thousands American dollars) (FOB VALUE) duty free for used personal effects. Over this value, the client must pay taxes for the excess. ▪ The client must be present in Bolivia during the import process as his presence is required for customs inspection. ▪ The arrival of shipment is only permitted in the period between one (1) month before and up to six (6) months after the client arrival. ▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported into Bolivia. 	<ul style="list-style-type: none"> ▪ For all shipments to Bolivia via the port of Arica (Chile), the Bill of Lading must read: “Shipment in transit Arica, final destination Bolivia”. The cost of the ocean freight needs to be declared on the OBL or at least on one original of the set. The Destination Agent must have all the original documents before the arrival of the shipment at the port. ▪ Shipment must be declared as: USED HOUSEHOLD GOODS. ▪ Time for HHGDS import process: about 6 to 7 weeks. ▪ The returning citizens are only granted with one importation per family (AIR or SEA or OVERLAND). ▪ The vehicles are not considered as personal effects. ▪ To register the “Declaracion Jurada” on line the shipper must enter to the Bolivian Customs page www.aduana.gob.bo and follow the steps. The shipper needs the packing list detailed as follows: number of pieces, all electric appliances must specify, model and serial number (no exceptions), weight and values box by box. The total value amount up to \$35000.

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Foreign Citizens	<ul style="list-style-type: none"> ▪ Original passport with visa type “Objeto determinado” stamped into the passport or Visa Mercosur for a foreigner coming from a country member of MERCOSUR: Peru, Argentina, Brazil, Paraguay, Uruguay, Venezuela (suspended), Chile, Colombia, Ecuador, Guyana and Surinam. ▪ Sworn declaration (“Declaración Jurada”) validated by Bolivian Embassy at the origin country. ▪ Work letter validated by the Labour Ministry. ▪ Work contract of at least 1 year. ▪ Proof of address abroad. ▪ Inventory list in Spanish/English. ▪ AWB or B/L or surface freight bills. ▪ Insurance Policy. ▪ Migratory certificate (Flujo Migratorio). 	<ul style="list-style-type: none"> ▪ Franchise is up to \$35000 (thirty-five thousands American dollars) duty free for used personal effects. Over this value, pay taxes on the excess. ▪ The customer must be present in Bolivia during the import process as his presence is required for customs inspections. ▪ The arrival of shipment is only permitted during the period between one (1) month before and up to six (6) months after the client arrival. ▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported with tax exception into Bolivia. 	<ul style="list-style-type: none"> ▪ Same as above.
Diplomatic Shipments	<ul style="list-style-type: none"> ▪ Original passport with the diplomatic visa stamped. ▪ Application letter from the Embassy requesting the Diplomatic Accreditation to Bolivian Foreign Ministry. ▪ Diplomatic Accreditation Letter with the name and the position of the customer. ▪ Diplomatic ID issued by Bolivian Foreign Ministry. ▪ Packing list signed and stamped by the Embassy. ▪ Transport documents: AWB/BL/MIC/ or CRT (original). ▪ Tax Exemption Form. ▪ Value Declaration or administrative certificate (issued sealed and signed by the Embassy). 	<ul style="list-style-type: none"> ▪ B/L must show the customer’s name and number as it shows in the passport. ▪ The B/L must show the sea freight or air Freight Certificate issued by the shipping line. ▪ The Tax Exemption Form must be filled in by the customs broker, sealed and signed by the Embassy). ▪ The Value Declaration or administrative certificate must be issued sealed and signed by the Embassy. ▪ Franchise for diplomatic shipments is determined according to the position and activities the customer will perform in his diplomatic mission. ▪ The customer must be present in Bolivia during the import process. ▪ The arrival of the shipment is only permitted during the period between one (1) month before and up to six (6) months after the 	<ul style="list-style-type: none"> ▪ Customs clearance takes approx. 25 days if the Embassy has all documents ready. ▪ Vehicles are allowed to be imported as a diplomatic shipment. The franchise is determined according to the position and activities the customer will perform in his diplomatic mission. ▪ Prohibited household goods: cosmetics (perfumes, creams, shampoo, disposable diapers, medicines, detergents, soaps, liquids, spices, edible (including sealed or canned), tea, oil, weapons, skin stuffed animals, artworks, pornographic material.

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		<ul style="list-style-type: none"> shipper arrival. ▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported into Bolivia. ▪ For diplomatic shipments, up to 6 litres of alcohol can be imported as part of the household good items. 	
Inheritance			<ul style="list-style-type: none"> ▪ Contact your destination agent for more information.
New Furniture & Household Goods	<ul style="list-style-type: none"> ▪ Commercial Invoice. ▪ B.L or AWB. ▪ Insurance Policy. ▪ B/L or AWB – CRT – MIC/DTA. ▪ Import Authorization (prior permission to import furniture and new clothes). 	<ul style="list-style-type: none"> ▪ An accredited verification company must intervene if value exceeds USD 1.000.-. ▪ Subject to payment of duties of 42% over CIF Value in case of private or personal shipments. ▪ No duties for Diplomatic Shipments. 	
Works of Art & Antiques	<ul style="list-style-type: none"> ▪ Commercial invoice from seller. ▪ List detailing the Works of Art. ▪ Export permit from country of origin. ▪ B/L or AWB. ▪ Insurance Policy. 	<ul style="list-style-type: none"> ▪ Subject to payment of duties of approx. 32% over CIF Value for private and personal shipments. ▪ If included in a Household Goods shipment, a complementary (detailed) packing list I required, entitled as "Works of art/Antiques," specifying the value as per the commercial invoice, item by item. ▪ Duty free for diplomatic shipments. 	
Electrical Appliances	<ul style="list-style-type: none"> ▪ Same as New Furniture and Household Goods above. ▪ Detailed inventory of features such as model, serial number, brand and provenance. 	<ul style="list-style-type: none"> ▪ Duty free for diplomatic shipments. ▪ Electrical appliances pay 42% of duties over CIF value. ▪ Personal computers and printers pay 32% duties over CIF value. ▪ The above is only applicable to private and personal shipments. 	<ul style="list-style-type: none"> ▪ Electrical appliances entail TV sets, sewing machines, video sets, personal computers and printers.

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Presents & Souvenirs	<ul style="list-style-type: none"> ▪ If value is less than \$300, no documents are required. ▪ Otherwise, the documentation required is the same as New Furniture and Household Goods above. 	<ul style="list-style-type: none"> ▪ Subject to the payment of approx. 32% over CIF value for private and personal shipments. ▪ Duty free for diplomatic shipments. 	
Motor vehicles & Other Vehicles	<ul style="list-style-type: none"> ▪ Original invoice. ▪ Original of Bill of Lading or Airway Bill. ▪ Valid passport. ▪ Certificate of good operation. ▪ Technical report (technical pollution inspection and good performance). ▪ Card of Property and Certificate of origin. 	<ul style="list-style-type: none"> ▪ Subject to payment of 52% over CIF value for private and personal shipments. ▪ Duty free for diplomatic missions. 	<ul style="list-style-type: none"> ▪ In case there is no Commercial Invoice for a used car, an accredited verification company in Bolivia must intervene. ▪ With such purpose, a complete detail of the general and technical characteristics should be sent to Bolivia.
Machinery, Appliances & Spare parts	<ul style="list-style-type: none"> ▪ Same as Motor vehicles and other vehicles above. 	<ul style="list-style-type: none"> ▪ Duty free for diplomatic missions. ▪ Subject to the payment of duties of approx. 32% over CIF value for private and personal shipments. ▪ If they are part of a Household Goods shipment, no documentation is required. 	<ul style="list-style-type: none"> ▪ Should be listed only on respective packing list. ▪ Industrial machinery and equipment have a special treatment.
Alcoholic Beverages		<ul style="list-style-type: none"> ▪ Limited Allowance: <ul style="list-style-type: none"> ▪ Diplomats: 6 litres. ▪ Non-diplomats: 3 litres. 	
Pets	<ul style="list-style-type: none"> ▪ Health certificate issued by an official veterinarian at the origin city. ▪ Vaccines certificate issued at the origin city. ▪ Zoo sanitary certificate (issued by an authorized organization at origin). ▪ Zoo sanitary certificate to be issued in Bolivia. ▪ Certificate of value of the pet. 	<ul style="list-style-type: none"> ▪ Subject to payment of 30 % duties over CIF value for private and personal shipments. ▪ In addition, charges are applied over the time pets stayed at Bolivian customs. ▪ Duty free for diplomatic missions. 	<ul style="list-style-type: none"> ▪ Time of dispatch: 3 days.

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Prohibited Items		<ul style="list-style-type: none"> ▪ Food in general (including sealed or canned). ▪ Medicines. ▪ Plants. ▪ Narcotics. ▪ Drugs. ▪ Explosives. ▪ Pornographic material. ▪ Firearms, weapons & ammunitions. ▪ Precursors and refrigerators with gas R-12. ▪ Perfumes. ▪ Creams. ▪ Shampoo. ▪ Disposable diapers. ▪ Detergents & soaps. ▪ Liquids. ▪ Spices. ▪ Tea. ▪ Oil. ▪ Skin stuffed animals. ▪ Artworks. 	<ul style="list-style-type: none"> ▪ Limited allowance for alcoholic beverages – see under Alcoholic Beverages above.
Wood Articles		<ul style="list-style-type: none"> ▪ By new regulations of SENASAG (Bolivian organization plagues control), any shipping containing wood, like finished furniture, adornments, packing material, etc., must be fumigated at destination in order to have a Phytosanitary Certificate issued by this organization. 	
Manufactured objects that contaminate the atmosphere		<ul style="list-style-type: none"> ▪ For regulations of IBMETRO (Institute of Quality Norms of Bolivia - pollution control), shipments containing items that could contaminate the atmosphere (like refrigerators - R22 gas, motors, oxygen tanks, vehicles, etc.) must be inspected at destination in order to obtain the CGO (Comisión Gubernamental del Ozono) 	

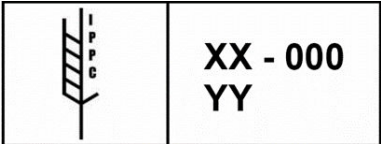
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		Certification of gases..	
Fumigation of imported and exported wooden crates		<ul style="list-style-type: none"> ▪ The Bolivian Government adopted ISPM-15 (International standards for Phytosanitary Measures Publication 15) Guidelines for Regulating Wood Packaging Material in International Trade (aka NIFM-15) to standardise the treatment of wood packing materials used for the transport of goods. ▪ Shipments into or out of the country in wooden packaging need to have a seal, certifying that the shipment has received the required treatment (HT = Heated Treatment [a minimum wood core temperature of 56°C for a minimum of 30 minutes] or fumigation with Methyl Bromide (MT). The minimum temperature should not be less than 10°C and the minimum exposure time should not fall below 16 hours. ▪ The treatments established in the present regulation have the intent to reduce the introduction and/or the dissemination of quarantine plagues associated to the wood packing. ▪ The wood packing material must be marked in a visible location on each article, on at least two opposite sides of the article with a legible and permanent mark in black ink. ▪ Labels and adhesives are not allowed. ▪ The approved format of the mark should be as follows: 	<ul style="list-style-type: none"> ▪ This regulation does not apply to wood packing materials manufactured of: <ul style="list-style-type: none"> ▪ Raw wood of 6 mm thickness or less. ▪ Processed wood produced by glue, heat and pressure, or a combination thereof. ▪ Plywood sheets & agglomerated sawdust sheet. ▪ Oriented wooden fibre sheets. ▪ Sawdust & Wooden fibre.

GOODS

DOCUMENTS REQUIRED

CUSTOMS PRESCRIPTIONS

REMARKS



Where XX is the country code, 000 the producer number, YY the treatment type, and AAA the inspection agency logo.

- If a shipment arrives without this seal, it will be returned to the origin country at the shipper's/origin Agent's expenses.



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